

**Lumber City Development Corporation**  
**Minutes of the Board of Directors**

**May 17, 2017 Board Meeting**  
**500 Wheatfield Street**  
**North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:33 p.m. by Chairman Taylor at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken and the following Directors were present:

|                 |               |                |
|-----------------|---------------|----------------|
| Mitch Banas     | Garry Krause  | Art Pappas     |
| Donna Braun     | Stacy Kubit   | Brian Pettit   |
| Joe Fonzi       | Nick Maniccia | Douglas Taylor |
| Amber Holycross | Joe McMahon   |                |
| Ed Janulionis   | Andrea Moreau |                |

Also, Present: Community Development Director Michael Zimmerman

|                     |                |
|---------------------|----------------|
| Excused: Dave Gross | Laura Bernsohn |
| Joe Miranto         |                |

**Minutes Review**

The minutes from the April 19, 2017 board meeting were included in the Board packet and the board took a few minutes to review them. As there were no questions or clarifications:

*Resolution:* Moved by Director Moreau,

That the Board of Directors approves the minutes of the April 19, 2017 meeting.

Seconded by Director Maniccia and unanimously approved.

**Treasurer's Report**

The April 2017 report was included in the Board packet. Director Moreau went over the details of the report and answered all questions. The April 2017 report indicated a total in all accounts to be \$824,059.67

Michael Zimmerman updated the Board on the aging accounts and answered all questions.

*Resolution:* Moved by Director Banas,

That a motion is made to approve the April 2017 Treasurer Report.

Seconded by Director Janulionis and unanimously approved.

## **Committee Reports**

**Projects Review:** The projects review committee did not hold a meeting.

**LCDC Project Summary Report:** The May 17, 2017 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions.

Director McMahon opened a discussion regarding the Riviera Theater's recent removal of Jim Pritchard and Gary Rouleau co-directors for the theater. The Board discussed the situation and the possible impact on LCDC efforts.

*Resolution:* Moved by Director McMahon,

That the LCDC draft a letter to the Riviera Theater Board requesting audited financials, information on the leadership changes and that a board seat be opened for an LCDC representative.

Seconded by Director Banas and was unanimously approved.

**Personnel:** The Personnel committee did not hold a meeting.

**Board Member Terms:** Included in the Board packet was the LCDC Board Member Term List. Director Pettit informed the board that at next month's meeting a vote would be held to renew the terms. All Board Members present indicated their intention to renew their terms.

**Marketing:** The Marketing Committee did not hold a meeting.

**Buffalo Niagara Partnership:** Included in the Board packet was a membership benefits document. Michael Zimmerman discussed the benefits with the Board and answered all questions

*Resolution:* Moved by Director Moreau,

That the Board approve the purchase of a membership to the Buffalo Niagara Partnership for \$800.00

Seconded by Director McMahon and was unanimously approved.

**Finance/Loan/Audit:** The Finance/Loan/Audit did not hold a meeting

**Governance:** The Governance Committee did not hold a meeting.

**Old Business:**

**Oliver Street Community Needs Assessment:** Michael Zimmerman updated the Board on the status and answered all questions. A kickoff meeting scheduled for May 25, 2017

**Oliver Street Update:** Michael Zimmerman updated the board on the status of projects related to Oliver street and Project pride. Michael provided information on the upcoming events and answered all questions.

**Gratwick Events Center:** Michael Zimmerman updated the board on the status of the project, the board discussed and Michael answered all questions.

**New Business:**

**Downtown Revitalization Initiative and Buffalo Billion Part 2:** Michael Zimmerman provided an update on the plans for LCDC to participate and answered all questions.

**2017 Consolidated Funding Applications:** Included in the Board packet was a memo to the LCDC Board of directors outlining the proposed grant details. Michael Zimmerman discussed the grant and answered all questions.

**Niagara County Landbank:** Michael Zimmerman discussed the possible formation of a Niagara County Landbank, the board discussed and Michael answered all questions.

**NYSEDC Award:** The Small Project of the Year award for 2016 will be given to the LCDC for the Platter's Chocolate Project. The awards ceremony will be held in Cooperstown on May 25, 2017.

*Resolution:* Moved by Director Moreau,

That the Board approve the expenses for Michael Zimmerman to attend the awards ceremony.

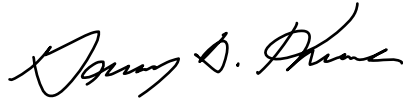
Seconded by Director Pappas and was unanimously approved.

**Other Activities:** 4/26 Not2Shabby ribbon cutting, 4/27 Business First Mixer at Riviera, 5/9 BENLIC, 5/12 Met with Gary Jastrzab, 5/12 DRI Strategy Session/ 5/16 Niagara CEDS

The next Board Meeting will be held on June 21, 2017 at 500 Wheatfield Street.

There being no further business, a motion was made by Director Moreau to adjourn the board meeting at 7:01 p.m. Seconded by Director Janulionis and unanimously approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Garry D. Krause". The signature is fluid and cursive, with a large initial "G" and "K".

Garry Krause  
Secretary, LCDC  
May 17, 2017